

# CORTLANDT YACHT CLUB

P.O. Box 119

MONTROSE, NY 10548

EVENT DATE \_\_\_\_\_

TYPE OF EVENT \_\_\_\_\_

## CLUB HOUSE RENTAL AGREEMENT

Between: Name \_\_\_\_\_ and Moncor Development Corp.

Address \_\_\_\_\_

Representative \_\_\_\_\_

Town/State \_\_\_\_\_

Phone # \_\_\_\_\_

Home Phone \_\_\_\_\_

Email \_\_\_\_\_

Cell Phone \_\_\_\_\_

Sponsor \_\_\_\_\_

**PLEASE MAKE CHECKS PAYABLE TO: MONCOR DEVELOPMENT CORP.**

\$ 1,100.00 Security deposit to be paid at time of rental. Pd. \_\_\_\_\_ Date \_\_\_\_\_

\$+1,100.00 Rental fee to be paid one month prior to event Pd. \_\_\_\_\_ Date \_\_\_\_\_

\$ 2,200.00 Total fee

Security deposit of \$1,100.00 will be returned to renter after acceptable conditions of premises is met, i.e. tables, chairs, etc. are to be returned to original position, decorations are to be removed, and trash is to be bagged and placed in dumpster.

**DECORATIONS ARE NOT TO BE STAPLED, TACKED, TAPED OR GLUED TO WALLS OR WOODWORK. DECORATIONS ARE TO BE ATTACHED TO TABLES ONLY. GUESTS ENTERING THE MARINA BEYOND PARKING LOT GATE, WALKING ON THE DOCKS, OR ANYONE THROWING STONES IS STRICTLY PROHIBITED. VIOLATION OF ANY OF THE ABOVE WILL RESULT IN FORFEITURE OF SECURITY DEPOSIT.**

**FOOD SERVICE TABLES ARE TO BE PLACED IN THE LOBBY AREA NEAR THE COAT ROOM. FOOD SERVICE TABLES ARE NOT TO BE PLACED ON THE CARPETED DINING AREA OR ON THE DANCE FLOOR.**

**CORTLANDT YACHT CLUB IS A SMOKE FREE FACILITY.**

**\*\*THE USE OF SMOKE MACHINES ARE PROHIBITED\*\***

**YOU WILL HAVE THE USE OF THE FIRST FLOOR AND OUTSIDE PATIO ONLY. GUESTS ARE NOT ALLOWED ON THE SECOND FLOOR OR THE UPSTAIRS DECK.**

Renter agrees with, and will abide by all of the above.

Renter's initial \_\_\_\_\_

1. You will have the use of the kitchen to store, heat and assemble food. No cooking, broiling, or baking allowed. Exhaust fan must be on when warming food.
2. You will have the use of the rolling bar.
3. The facility will be available on your scheduled day starting at 12:00 noon. Since the facility is located close to a residential area, **you must conclude your event by 2:00A.M. If you do not conclude your event by midnight there will be a charge of \$500.00.** Arrangements must be made if you need the facility earlier than 12:00 noon on event date.
4. Food, beverages, etc. must be removed from the premises at conclusion of party.
5. The kitchen is to be left in the same condition as it was found.
6. Any tables not used are to be stored in the coatroom.
7. Unused chairs are to be stored in the coatroom.
8. Renter must be present at function.
9. Maximum capacity is **150** persons.

NOTE: The Cortlandt Yacht Club's liquor license does not cover private parties. The renter is responsible for any alcoholic beverages consumed on the premises. **THE RENTER IS NOT PERMITTED TO CHARGE ADMISSION FEES OR CHARGE FOR ALCOHOLIC BEVERAGES.**

DO NOT TIE OR STAPLE BALLOONS/SIGNS TO THE CORTLANDT YACHT CLUB SIGN AT THE TOP OF THE DRIVEWAY. YOU MAY ATTACH BALLOONS TO THE STEEL ROD LOCATED NEAR THE CYC SIGN.

**VIOLATION OF ANY OF THE ABOVE REGULATIONS CAN RESULT IN FORFEITURE OF PART, OR ALL, OF YOUR \$1,100.00 SECURITY DEPOSIT.**

I have received a copy of this agreement and understand all the terms listed above.

Signature of Renter \_\_\_\_\_

Signature of CYC Representative \_\_\_\_\_

Date \_\_\_\_\_